



**Mayor Robert Jakubowski**  
Director of Public Works, Parks, and Buildings

**Commissioner Robert O. Lee**  
Director of Public Safety and Affairs

**Commissioner Jeffrey Whitman**  
Director of Revenue and Finance

## Agenda

Commissioner's Meeting  
November 21, 2023  
7:00 p.m.

### MEETING CALLED TO ORDER

1. **OPENING STATEMENT:** "Notice of this meeting has been provided in a legal notice published in the Courier Post and The Retrospect and posted in accordance with Title 10 of the New Jersey Statutes Annotated, specifying a 7:00 pm meeting time and that formal action may or may not be taken at all Caucus and Commissioners' Meetings."

2. **FLAG SALUTE /EXIT DESIGNATIONS**

3. **ROLL CALL**

4. **MOTION TO APPROVE THE MEETING MINUTES: November 8, 2023**

*Motion by:* *Second by:* *All in Favor*

5. **ORDINANCES FOR ACTION:**

- **2023-08** Ordinance of The Board of Commissioners of The Borough Of Audubon, County of Camden and State of New Jersey Amending Chapter 113, Land Development, Article VII, Zoning Regulations, Division 2, Supplemental District Regulations, Section 113-409, Signs, In The Code of The Borough of Audubon

**First Reading- November 21, 2023; Public Hearing/Second Reading -December 19, 2023**

*Motion by:* *Second by:* *Roll Call Vote*

6. **RESOLUTIONS FOR ACTION:**

- **2023-157** Authorizing the Payment of Bills for the Month of November 2023  
*Motion by:* *Second by:* *Roll Call Vote*

- **2023-158** Authorizing Turnover of Municipal Court Uncashed Checks from the Audubon Municipal Court  
*Motion by:* *Second by:* *Roll Call Vote*



**RESOLUTION #2023-157**

**PAYMENT OF BILLS**

Authorizing the Board of Commissioners of the Borough of Audubon to approve and provide payment for the November bill list.

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Robert Jakubowski, Mayor

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Robert O. Lee, Commissioner

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Jeffrey Whitman, Commissioner

ATTEST: \_\_\_\_\_  
Danielle Ingves, Municipal Clerk

DATED : November 21, 2023

## RESOLUTION # 2023-158

**SUBJECT: AUTHORIZING TURNOVER OF MUNICIPAL COURT UNCASHED CHECKS FOR AUDUBON MUNICIPAL COURT -0401**

WHEREAS, the Court Administrator of the Borough of Audubon is hereby authorized to turn over all eligible uncashed checks for the year 2022-2023;

WHEREAS, the Board of Commissioners of the Borough of Audubon, hereby accepts the uncashed checks from the municipal court; and,

THEREFORE, be it resolved, by the Board of Commissioners of the Borough of Audubon, County of Camden, State of New Jersey, that the Court Administrator of the Borough of Audubon shall turn over the uncashed checks for the following accounts, which are attached for the year 2022-2023

**COURT ACCOUNT NO. 0223002007**  
**(Colonial Court Account)**

**TOTAL      \$100.00**

**BAIL ACCOUNT NO. 0223002015**  
**(Colonial Bail Account)**

**TOTAL      \$ 50.00**

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Robert Jakubowski, Mayor

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Robert O. Lee, Commissioner

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Jeffrey Whitman, Commissioner

ATTEST: \_\_\_\_\_  
Danielle Ingves, Municipal Clerk

DATE :

## RESOLUTION 2023-159

### **AUTHORIZING THE EXTENSION OF CONTRACT FOR TRAFFIC SIGNAL AND SCHOOL FLASHER EMERGENCY RESPONSE AND SIGNAL MODIFICATIONS AND MISCELLANEOUS ELECTRIC SERVICE WITH AN OPTION FOR MAINTENANCE AND INSPECTION UNDER THE CHERRY HILL COOPERATIVE PRICING SYSTEM IDENTIFIER #37-CHCPS**

**WHEREAS**, the Borough of Audubon is in need of Traffic Signal and School Flasher Emergency Response and Signal Modifications with an option for Maintenance and Inspection to ensure the safe operation of the Borough's traffic signal system equipment; and

**WHEREAS**, the Borough along with several members in a combined effort to secure contract for Traffic Signal and School Flasher Emergency Response and Signal Modifications and Miscellaneous Electric Service with an Option for Maintenance and Inspection under Cherry Hill Cooperative Pricing System – Identifier #37-CHCPS;

**WHEREAS**, pursuant to Cherry Hill Township Resolution 2022-10-19, Techna-Pro Electric, LLC (Techna-Pro), 100 Pike Rd. Bldg. B-1 Mt. Laurel, NJ 08054 was awarded a one (1) year contract with two (2) one (1) year renewals at the same terms, conditions and pricing upon mutual written consent of both the Township and vendor; and

**WHEREAS**, by mutual written consent, the Township and vendor have agreed to extend the contract under the same terms, conditions and pricing for the first one (1) year renewal period commencing November 3, 2023 to November 2, 2024; and

**WHEREAS**, each participating member of the cooperative will seek approval from their respective governing body pursuant to the conditions of the bid in accordance with applicable law for material (Base Bid) and Maintenance and Inspections (Option #1), if and when needed, in addition to the applicable prevailing wage rates and will notify the Township of their continuation in this cooperative with their adopted resolution; and

**WHEREAS**, the Borough of Audubon shall only be responsible for payment to Techna-Pro Electric, LLC with respect to its own needs. Under no circumstances shall the Borough of Audubon be responsible or liable in any manner for payment to Techna-Pro on behalf of any other system member. Techna-Pro SHALL invoice each participating system member which shall be their sole responsibility to pay Techna-Pro directly for their needs; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Audubon Board of Commissioners, in the County of Camden, State of New Jersey, that the contract for the Traffic Signal and School Flasher Emergency Response and Signal Modifications and Inspections under the Cherry Hill Cooperative Pricing System (#37-CHCPS) be extended for the first one (1) year renewal term commencing November 3, 2023 and terminating November 2, 2024 to Techna Pro Electric, LLC, 100 Pike Rd, Bldg. B, Mt. Laurel, NJ 08054 for a grand total amount not to exceed \$600,000.00.

**BE IT FURTHER RESOLVED** by the Borough of Audubon Board of Commissioners, in the County of Camden, State of New Jersey that the Mayor or designee is authorized to execute such documents consistent with the Resolution and to take such other action on behalf of the Borough in furtherance of this Resolution.

DATRE ADOPTED: \_\_\_\_\_

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ROBERT JAKUBOWSKI, MAYOR

ATTEST: \_\_\_\_\_

DANIELLE INGVES, RMC  
MUNICIPAL CLERK

**RESOLUTION #2023-160**

**AUTHORIZING THE BOROUGH ADMINISTRATOR TO RECEIVE RFQ SUBMISSIONS FOR BOROUGH  
AUDITOR FOR THE BOROUGH OF AUDUBON**

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the Borough Administrator, David Taraschi, to receive RFQ submissions for Borough Auditor for the Borough of Audubon, for the term of one year commencing January 1, 2024 until December 31, 2024.

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Robert Jakubowski, Mayor

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Robert O. Lee, Commissioner

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Jeffrey Whitman, Commissioner

ATTEST: \_\_\_\_\_  
Danielle Ingves, Municipal Clerk

DATE :

**RESOLUTION #2023-161**

**AUTHORIZING THE BOROUGH ADMINISTRATOR TO RECEIVE RFQ SUBMISSIONS FOR BOROUGH MUNICIPAL PROSECUTOR AND MUNICIPAL PUBLIC DEFENDER FOR THE BOROUGH OF AUDUBON**

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the Borough Administrator, David Taraschi, to receive RFQ submissions for Municipal Prosecutor and Municipal Public Defender for the Borough of Audubon, for the term of one year commencing January 1, 2024 until December 31, 2024.

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Robert Jakubowski, Mayor

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Robert O. Lee, Commissioner

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Jeffrey Whitman, Commissioner

ATTEST: \_\_\_\_\_  
Danielle Ingves, Municipal Clerk

DATE :

**RESOLUTION #2023-162**

**AWARDING THE BID FOR 2018 USED REFUSE VEHICLE TO TRUCKS AND PARTS OF PENNSYLVANIA LLC**

**BE IT RESOLVED**, that the Borough of Audubon hereby awards the bid for the 2018 Used Refuse Vehicle to Trucks and Parts of Pennsylvania LLC in the amount of \$246,400.

**NOW, THEREFORE BE IT FURTHER RESOLVED**, by the Board of Commissioners of the Borough of Audubon, County of Camden, State of New Jersey that the contract in the amount of \$246,400 for the 2018 Used Refuse Vehicle is hereby awarded to Trucks and Parts of Pennsylvania LLC, conditional upon the following;

1. That a certificate has been received from the Municipal Treasurer stating that the funds are available for this contract;
2. That all funds expended for this Contract shall be Charged to the Capital Improvement Fund.
3. That the bid documents and bidding procedures have been reviewed and approved by the Municipal Solicitor;
4. That the presiding officer of this body be and is hereby directed to sign for and on its behalf the Contract in the prescribed form for said construction;
5. That the Clerk of this body be and is hereby directed to seal said Contract with the corporate seal of this body and attest to the same;
6. This Resolution hereby authorizes the Mayor and Clerk to endorse the Contract documents.

**APPROVED BY THE BOARD OF COMMISISONERS OF THE BOROUGH OF AUDUBON ON NOVEMBER 21, 2023.**

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Robert Jakubowski, Mayor

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Robert O. Lee, Commissioner

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Jeffrey Whitman, Commissioner

ATTEST: \_\_\_\_\_  
Danielle Ingves, Municipal Clerk



**RESOLUTION 2023-163**

**CLOSED SESSION**

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from meetings in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss: Policy Review

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Robert Jakubowski, Mayor

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Robert O. Lee, Commissioner

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Jeffrey Whitman, Commissioner

ATTEST: \_\_\_\_\_  
Danielle Ingves, Municipal Clerk

DATE: November 21, 2023